



**Delaware Bicycle Council
April 6, 2005
DelDOT Administration Building
Meeting Minutes**

Members Present

Fred Breukelman, Dept. of Public Health Representative
Don Carbaugh, Chair and New Castle County Representative
Thomas Hartley, Kent County Representative
Sgt. George Heberling, DE State Police Representative
Danna Levy, Council on Greenways & Trail Representative
Doug Mills, New Castle County Representative
Nicholas Vacirca, Department of Education
Amy Wilburn, At-Large Representative
Timothy Willard, Sussex County Representative

DelDOT Support Staff Present

Liddy Campbell, Administrative Assistant
Joseph Cantalupo, Assistant Director, Division of Planning
Fritz Schrank, Deputy Attorney General, DelDot

Members Absent

Harry Isaacs, Jr., Council on Transportation
Judith Jeffers, At-Large Representative
Laura Madara, DNREC Representative
Lisa Moore, Office of Highway Safety
Robert Witsil, At-Large Representative

Guests Present

Anthony Aglio, DelDot Planning
Walt Bryan, Del-Mar Consulting Services, LTD.
Jeff Dayton, Congressman Castle's Office
Brad Killian, Delaware Greenways

The meeting was called to order at 5:15 p.m.

I. Welcome and Introductions

Introduction of Guests

Don asked guests to introduce themselves, which included, Anthony Aglio from DelDot Planning, Walt Bryan, Del-Mar Consulting Services, Brad Killian, Delaware Greenways and Special Guest Jeff Dayton from Congressman Mike Castle's Office, was present to give a special Powerpoint presentation regarding the C&D Canal Recreation Project.

Council Membership Update

Don mentioned that besides his membership expiring, Rob Witsil's had expired as well, but informed the Council members that both of them had been reappointed to 3- year terms.

II. Special Presentation

C&D Canal Recreation Project

Jeff Dayton from Congressman Mike Castle's Office presented a PowerPoint presentation to the Council Members regarding the C&D Canal Project. He also passed around a hard copy of the Presentation to the Council members. As Jeff gave his presentation, he spoke of future ideas on getting the project started and the Congressman's Vision of creating convenient recreational opportunities, equipped with roads and trails for everyone to enjoy. Mr. Dayton also mentioned that there are two Public Workshops scheduled to take place, April 25th and 26th to discuss the project scope and proposed recreational activities. He suggested that the Council members attend to show their support. He also mentioned that there is an Army Corps link located on DelDot's website to access or make comments regarding the project. A question was asked by one of the members as to what the Council could do to help show their support and Jeff suggested that perhaps the Council could write a letter of recommendation, so the Council members took a vote and unanimously agreed that it was a good idea. Don agreed to produce a letter for submission.

II. Old Business

Bicycle Master Plan Update

Joe informed the Council Members that he is still working on getting the Bike plan established. He explained there are two main concerns regarding the plan and one is the viewing of shoulders on the roads as designated bike facilities. Joe had a discussion with the Traffic and Engineering Department regarding this concern and what they had proposed we do is to not put a stripe on the bike lane, but put a bicycle symbol on the shoulder, to show preference for bicyclists and to let drivers be aware that this is a designated bike area and not just for driver use. Joe has since spoken with the Traffic and Engineering Department and they agreed that this was a good idea and have resolved this issue. The other concern is having an Exception Process. The Engineering Department agreed that this was a good idea to add to the plan. He mentioned that he will have a briefing with Secretary Hayward later this month to discuss the final plan and

mark May 15th as the deadline date for the Delaware Register of Regulations and the final publish date would be June 1st. Public comment period will run for 30 days, take a couple of weeks to make any necessary changes, then republish as a final and if we can't make the final publish date as July 15th then it will be August 1st and then make August 15th the final deadline and hopefully it will be ready no later than September 1st. He will let the Council members know when the plans go to Register of Regulations for publication.

Newsletter and Website

Don C. informed the Council members that the Newsletter has been finalized and the mailing date is April 22nd. He passed around copies of the newsletter for all Council members to read. Don also wanted to thank everyone for their participation and thought this was one of the best issues written. He also mentioned that the next issue would be produced sometime in the fall. Lisa Moore provided information on the state's bicycle helmet bank for posting on the web site.

Senate Bill 58

There was great discussion between the Council members regarding Senate Bill 58, which requires children between the ages of 16-17 years old to wear bike helmets. (The current law covers youths under age 16). It was discussed that enforcement issues need to be more stringent.

"Share the Road" License Plates

Joe stated as discussed at the last meeting, the Department of Motor Vehicles does not object to establishing special license plates and Secretary Hayward felt it was a good idea and gives his full support. Don C. commented that Senator Dave Sokola felt it make be difficult to get the bill passed, but with the Secretary's support, we may have a good shot at getting it approved. Don also stated to the Council that he would construct a bill to submit to Representative Wayne Smith for review.

Legislator's Bike to Work Ride

Amy commented that she is working on getting schools to participate. She has contacted several schools, but has not received a definite yes and is still working on it. A question was brought up about a written release and Don answered by stating that it will be written in the Newsletter and Stephanie Mantegna will be writing a Press Release and it will be posted on the Bike Council Website as well.

Don stated that return transportation would be provided by the Blue Hen's bus, "Henhaus". Fritz suggested that the Biking Blue Hens acquire an insurance rider for the use of the bus. Joe also stated that State Fleet vans would not be accessible for public transportation due to Liability issues.

Don commented that the White Clay Bicycle Club would offer one-year free membership to the student riders participating in the Legislator's ride, which would provide insurance coverage for them. Fritz stated that if the club is offering instant

membership perhaps the insurance carrier should be notified of the new members to be covered under the policy.

Bike Council Financial Report

Joe shared with the Council members out of \$20,000.00 available funds \$4500.00 has been spent.

Bike Council Checking Account

Joe reported to the Council members that there was \$2300.00 left in the Bike Council's checking account. He stated that the money had been sitting in the account for quite some and he checked with the bank and they suggested that the account should be closed, so he asked for suggestions from the Council members on what they thought should be done to resolve this issue. One suggestion was to contribute the money towards the refreshments for the Legislator's Bike to Work Day event. Another suggestion was to use the money towards the T-shirts for Bike Month. It was unanimously decided by the Council to give Joe authorization to handle the account and to disburse the funds accordingly.

Bike Month

The Council approved a design for Bike Month T-shirts by Nick Vacirca's wife. Nick and Anthony Aglio will get the shirts printed in time for distribution at the Legislator's ride. Anthony Aglio also proposed a design, and this will be used for next year's T-shirts.

Safety Education/Helmet Decorating

Amy reminded the Council that on April 30th "Safety Day" will take place at the Brandywine Creek State Park and there would be a Helmet fitting event taking place and some helmet give a ways as well. Reflective stickers for the bike helmets were distributed to her at the meeting for the event.

III New Business

Walkability

Fred stated that Dover Kent County would be providing a grant towards Walkable Communities. He also commented that there are several Workshops available if anyone was interested in participating, April 18th-22nd. Further information and details about the workshops can be obtained by contacting Fred Bruekleman.

Racing Event

Doug Mills' racing team, Wilmington Velocity is sponsoring a day of racing called the Main Street Classic, Elkton, MD, May 22nd. Don will post on the Bike Council's Website Calendar.

Meeting adjourned at 7:30pm